

# HOPATCONG BOARD OF EDUCATION

Reorganization Meeting Minutes– Board Meeting Room

January 2, 2025

7:00 p.m.

1. **CALL TO ORDER**

Time: 7:01 pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Board Meeting room at the Administration Office of the Board of Education, Hopatcong, NJ, at 7:00 p.m. January 2, 2025.

4. **REPORT OF THE 2024 SCHOOL ELECTION RESULTS AND ACKNOWLEDGMENT OF BOARD MEMBERS**

Acknowledgment of the results of the November 2024 Board of Education Election as reported and certified by the Sussex County Board of Elections as follows:

*Elected to Hopatcong Board of Education: 3 Year Term*

<u>Candidate</u>	<u>Total Votes</u>
Mrs. Jayna Gulan .....	4,728
Mrs. Jennifer Polowchena.....	4,323
Mr. Jayson Cittrich.....	4,197

5. **ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS**

The Board Secretary will administer the Oath of Office to the newly elected Board members.

6. **ELECTION OF BOARD PRESIDENT**

The Board Secretary will entertain a motion for nominations for **Hopatcong Board of Education President** for the 2024/2025 school year and 2025/2026 school year through December 31, 2025.

**Nominations**

**Made by**

Nicole Falconi-Shubert

Jennifer Polowchena; seconded by  
Dr. Cappello



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**10. ESTABLISHMENT OF BOARD OF EDUCATION ANNUAL MEETING CALENDAR**

Approval of the attached list of **Board Meeting dates for the 2024/2025 school year and 2025/2026 school year** through the Reorganization Meeting in **January 2026** and notification of such dates to the official newspapers of the Hopatcong Board of Education.

**Motion to approve Calendar:**

(ACTION) Motion by Polowchena. Seconded by Cappello

Yes	Jayson Cittrich	Yes	Nicole Falconi-Shubert	Absent	Philip DiStefano
Yes	Natalia Cappello	Yes	Joseph Falconi	Absent	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Jennifer Polowchena	-----	

**11. APPOINTMENT OF NEWSPAPERS**

Appointment of the ***New Jersey Herald***, the ***Daily Record*** and the ***Star Ledger*** as the official newspapers used by the Board of Education at the Board Secretary’s discretion.

**12. APPOINTMENT OF FINANCIAL DEPOSITORIES**

Approval of **Santander, and Valley National Bank** as bank depositories for the Board of Education and authorization for the President to be the signator and have signature plates made.

**13. ADOPTION OF CODE OF ETHICS**

Approval of the adoption of the Code of Ethics for School Board members as required by law, N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3.

**14.** It is recommended by the Superintendent that the Board of Education approve the resignation of Board Member Joseph Falconi effective January 3, 2025.

**Motion to approve Items 11 – 14:**

(ACTION) Motion by Polowchena. Seconded by Falconi-Schubert

Yes	Jayson Cittrich	Yes	Nicole Falconi-Shubert	Absent	Philip DiStefano
Yes	Natalia Cappello	Yes	Joseph Falconi	Absent	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Jennifer Polowchena	-----	

**15. ADJOURNMENT**

**Motion to adjourn:**

(ACTION) Motion by Chaffee. Seconded by Falconi

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All in favor Yes Time: 7:14pm pm

Respectfully submitted,



Jeff Hallenbeck, Board Secretary