

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

June 24, 2024

6:00 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m in the Board Meeting Room

2 Windsor Avenue, Hopatcong, NJ 07843

CALL TO ORDER

Time: 7:01 pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m following the Executive Session (in room 21) which starts at 6:00 p.m. on June 24, 2024 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. **ROLL CALL**

Present	Joseph Falconi	Present	Nicole Falconi-Shubert	Present	Philip DiStefano
Present	Natalia Cappello	Present	Jayson Cittrich	Present	Jayna Gulan
Present	James Chaffee, Jr.	Present	Scott Francis	Present	Jennifer Polowchena

David Disler, Board Attorney

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

Motion to enter executive session:

(ACTION) Motion by Falconi. seconded by Gulan

Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

5. **RECONVENE**

Motion to Reconvene

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(ACTION) Motion by Gulan seconded by Polowchena

Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. May 20, 2024 - Executive Session
- b. May 20, 2024 - Regular Meeting

Motion to approve 6a-6b:

(ACTION) Motion by Chaffee seconded by Cappello

Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

7. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Mr. Jeffery Hallenbeck, Acting Superintendent of Schools**
 1. Presentation of the SSDS (Student Safety Data System) summary report for period 2 of the 2023-2024 school year. *Mr. Hallenbeck shares that for the 2023-2024 school year there were 12 bullying reports with only 5 resulting in a confirmed HIB case. Our district's rate of suspensions held at about 3% to 3.5% this year.*
- b. Approval of the Superintendent's HIB report for June 2024 for first reading and review as presented to the Board at the June meeting on June 24, 2024. A review and approval of all HIB reports from September 2023 through June 2024 as presented to the Board at the June 24, 2024 meeting.
- c. **Student Representatives**, Lana Cocal - Thomas Galvez Perea – *not in attendance*

Motion to approve 7a – 7c:

((ACTION) Motion by Falconi. Seconded by Polowchena

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Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

8. **ACKNOWLEDGEMENTS/CORRESPONDENCE**

a. The following students were chosen as **Hopatcong High School’s Scholar Athlete of the Month** for their outstanding performance in May, 2024:

Girls Track - Riley Cobb, Junior

Boys Track - Kiyon Simpson, Sophomore

b. Congratulations to **Hopatcong High School Senior Award/Scholarship Recipients** for the 2023 – 2024 school year.

c. Congratulations to **Hopatcong Middle School** Students who made High Honor Roll and Honor Roll for the fourth marking period of the 2023 – 2024 school year.

d. Congratulations to **Hopatcong High School** Students who made High Honor Roll and Honor Roll for the fourth marking period of the 2023 – 2024 school year.

Mr. Hallenbeck congratulated all students above for their accomplishments.

9. **PARENT/TEACHER ORGANIZATION REPRESENTATIVES**

Nicole Falconi-Shubert of the HHSPTSO discussed their contribution to the Ice Cream Truck at the cafeteria patio during the last week of school and the Beach Club Party held for the 8th grade class at Crescent Cove.

10. **PUBLIC COMMENT – GENERAL DISCUSSION**

No comments.

11. **FINANCE**

Approval of the following Finance items, 11a. –11l. as recommended by the Superintendent of Schools and the Operations Committee of the Board:

a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, May 20, 2024 through, June 24, 2024 be approved in the following amounts:

General Fund and Special Revenue (Grants) account -	\$1,439,829.45
Cafeteria account -	\$94,014.42

b. It is recommended by the Superintendent that the board approve the Board Secretary’s Report for May 2024.

c. It is recommended by the Superintendent that the board approve the Transfer Reports for May 2024.

d. It is recommended by the Superintendent that the board approve the Treasurer’s Report for May 2024.

e. Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of June 24, 2024, no line item account has

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encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

- f. Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of June 24, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- g. WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and /or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Hopatcong Board of Education wishes to transfer an amount not to exceed \$800,000.00 unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve account.

NOW THEREFORE BE IT RESOLVED by the Hopatcong Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

- h. WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Hopatcong Board of Education wishes to transfer an amount not to exceed \$250,000.00 unanticipated excess current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve account.

NOW THEREFORE BE IT RESOLVED by the Hopatcong Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

- i. **APPOINTMENT OF AUTHORIZED ACCOUNT SIGNATURES – 2024/2025 SCHOOL YEAR**

School Activity Accounts:

High School	Stephanie Martinez	Nicole Roman-Gerena	Jeff Hallenbeck
Athletic Fund	Stephanie Martinez	Christine Amella	Jeff Hallenbeck

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Middle School	Lewis Benfatti	Deborah Gates, Tara Santa	Jeff Hallenbeck
Tulsa Trail	Brian Byrne	Maureen O' Hare	Jeff Hallenbeck
Durban Avenue	Katherine McFadden	Ana Marrazzo	Jeff Hallenbeck

District Accounts:

Regular Account	Jeff Hallenbeck	Matthew Robinson	Nicole Falconi-Shubert
Cafeteria Fund	Jeff Hallenbeck	Matthew Robinson	Nicole Falconi-Shubert
Payroll Account	Jeff Hallenbeck	Matthew Robinson	Nicole Falconi-Shubert
Payroll Agency Acct.	Jeff Hallenbeck	Matthew Robinson	Nicole Falconi-Shubert

- j. It is recommended by the Superintendent that the board approve the acceptance of the donation of a drum set/accessories and cymbal valued at approximately \$700.00 by Mr. Yaroslav Kharkov.
- k. It is recommended by the Superintendent that the board approve the acceptance of the following donations to the noted accounts: *Mr. Hallenbeck thanked all who donated.*

DONOR	AMOUNT	CHECK NO.	RECIPIENT
Gerald Salomone	\$1,000.00	8772	Dale Salomone Memorial Scholarship
Fulvio Falconi Michael Ficula	\$18,000.00	4263	Hopatcong High School Scoreboard Fund
Stacy Yanko	\$14.29	279	JoAnn Bromirski Lange Scholarship

- l. It is recommended by the Superintendent that the board approve the revised tax levy payment schedule below for the 2024-2025 school year:

YEAR	MONTH	GEN FUND PAYMENTS
2024	July 2024	\$2,391,974.10
	August 2024	\$2,391,974.08
	September 2024	\$2,391,974.08
	October 2024	\$2,391,974.08
	November 2024	\$2,391,974.08
	December 2024	\$2,391,974.08
	Sub Total	\$14,351,844.50

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2025	January 2025	\$2,391,974.10
	February 2025	\$2,391,974.08
	March 2025	\$2,391,974.08
	April 2025	\$2,391,974.08
	May 2025	\$2,391,974.08
	June 2025	\$2,391,974.08
	Sub Total	\$14,351,844.50
Total		\$28,703,689.00

Motion to approve 11a – 11i:

(ACTION) Motion by Falconi. Seconded by Polowchena

Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano #
Yes	Natalia Cappello	Yes	Jayson Cittrich	-----	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	-----	Jennifer Polowchena

- voted "Present" on 11i

12. PERSONNEL

Approval of the following personnel items, **12a – 12bb**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval to accept the resignation of **Patricia Nelson** from her position as Paraprofessional effective May 21, 2024.
- b. Approval to accept the resignation of **Robin Hunt** from her position as Paraprofessional effective June 18, 2024.
- c. Approval to accept the resignation, with regret of **Rosemarie McMullen** for the purpose of retiring, effective June 18, 2024. Rosemarie has worked for the Hopatcong School District for the past 19 years.

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- d. Approval to accept the resignation of **Katarzyna Getto** from her position as School Nurse effective August 2, 2024.
- e. Approval of employment of **Laura Tykowski** as High School English Teacher at a salary of \$74,370, which represents MA, step 1 of the 2024-2025 HEA salary guide effective September 1, 2024. This position is replacing retiring teacher Pam Brennan.
- f. Approval of employment of **Dorothy Cordero** as High School Cosmetology Teacher at a salary of \$80,520, which represents BA, step 10 of the 2024-2025 HEA salary guide effective September 1, 2024. This position is replacing the resigned position of Heather Bivone.
- g. Approval of employment of **McKenzie May-Ortiz** as High School Special Education Teacher at a salary of \$84,705, which represents MA+15, step 9 of the 2024-2025 HEA salary guide effective September 1, 2024.
- h. Approval of employment of **Michael Stec** as High School Physical Education/Health Teacher at a salary of \$76,370, which represents MA, step 3 of the 2024-2025 HEA salary guide effective September 1, 2024. This position is replacing retiring teacher Gary Andolena.
- i. Approval of employment of **Ashley Zarembo** as High School Nurse at a salary of \$85,370, which represents MA, step 9 of the 2024-2025 HEA salary guide effective September 1, 2024. This position is replacing the resigned position of Aimee Landrud.
- j. Approval of employment of **Mamta Patel** as Durban Ave Nurse at a salary of \$93,470, which represents MA+60, step 10 of the 2024-2025 HEA salary guide effective September 1, 2024. This position is replacing the resigned position of Katarzyna Getto.
- k. Approval of employment of **Mia Insalaco** as a Paraprofessional at the Middle School effective September 1, 2024 at a rate of \$16.55 an hour.
- l. Approval of employment of **Jeffrey Hallenbeck** as Superintendent of Schools for the term of July 1, 2024 through June 30, 2029 with a base salary of \$199,900 and additional compensation for the role of School Business Administrator in the amount of \$42,000 as approved by the Sussex County Executive Superintendent.
- m. Approval of employment of **Michael Juskus** under Chapter 408 Flexibility approved by the NJDOE as an Industrial Arts Teacher for the 2024-2025 school year effective September 1, 2024 with a salary of \$73,120 which represents BA+15, step 4 on the 2024-2025 HEA guide.
- n. Approval of employment of **Neil Pallotta** under Chapter 408 Flexibility approved by the NJDOE as a High School Math Teacher for the 2024-2025 school year effective

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September 1, 2024 with a salary of \$76,470, which represents MA+15, step 2 on the 2024-2025 HEA guide.

- o. Approval of High School Counselor **Wendi Braun** for two days of work, to not exceed this amount, at the per diem rate of 1/200th of their salary during the summer.
- p. Approval of **Kathy Diaz** to work Comp Ed Services for the 2023-2024 school year for a total of 36 hours, to not exceed this amount, at the rate of \$40 per hour for a total of \$1,440.
- q. Approval of **Peter Oesen** and **Mark Certo** to work up to a total of 40 hours each during the summer at a rate of \$35/hour.
- r. It is recommended by the Superintendent that the Board approve the merit pay for the 2024-2025 school year for the following Confidential Staff members, based upon successful evaluations:

Employee Number	Amount
80033	\$2,000
80307	\$2,000
80368	\$2,000
80887	\$2,000
81348	\$2,000
80468	\$2,000
81224	\$2,000
81440	\$1,000

- s. It is recommended by the Superintendent that the Board approve the merit pay for the 2024-2025 school year for the following HOPA Staff members, based upon successful evaluations:

Employee Number	Amount
80162	\$1,194.38
81350	\$673.83
80268	\$1,194.38
81124	\$1,078.13

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80327	\$1,175.00
81464	\$1,058.75
81404	\$1,058.75
80556	\$1,136.25
80481	\$1,116.88
81343	\$1,058.75

- t. Approval of the following **Extra Duty/Extra Pay** Positions for the 2023-2024 school year:

Name	Nature of Action	Position	Salary
Alana Benninger	Revised salary of the previously appointed	MS Grade 4 Cafeteria Duty	\$2,400
Yanet Guevara	Revised salary of the previously appointed	MS Grade 5 Cafeteria Duty	\$2,400
Leeanne Juliano	Revised salary of the previously appointed	MS Grade 6 Cafeteria Duty	\$2,400
Luis Mendez	Revised salary of the previously appointed	MS Grade 7 Cafeteria Duty	\$2,400
Katlin Cadavid-Orozco	Revised salary of the previously appointed	TT Cafeteria/Recess Duty	\$2,850

- u. Approval of the following **Coach/Advisor** Positions for the 2024-2025 school year:

Name	Nature of Action	Position	Class	Level	Salary
Dorothy Cordero	Appoint	Skills USA - Fall	C	2	\$1,818
Dorothy Cordero	Appoint	Skills USA - Spring	C	2	\$1,818
Michele Culcasi	Appoint	Skills USA - Fall	C	4	\$2,858
Michele Culcasi	Appoint	Skills USA - Spring	C	4	\$2,858
Kristen O'Shea	Appoint	Fall HS Chorus	C	2	\$1,818
Victoria Burghoffer	Appoint	Asst. Marching Band Director	B	1	\$2,093
Vincent Marinoni	Appoint	Asst. Football Coach	B	4	\$5,034
Eric Fajerman	Appoint	Head Wrestling Coach	A	4	\$7,712
Vincent Marinoni	Appoint	Head Boys Basketball Coach	A	4	\$7,712

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David Campagna	Appoint	JV Basketball Boys Coach	B	4	\$5,034
Mark Certo	Appoint	Freshman Boys Basketball Coach	B	4	\$5,034
Pat Terebeke	Appoint	Boys Basketball Volunteer			
Jaime Douglas	Appoint	Head Girls Basketball Coach	A	4	\$7,712
Hank Fattorusso	Appoint	Freshman Girls Basketball Coach	B	4	\$5,034
Loren Turner	Appoint	Bowling Coach	B	4	\$5,034
James McKowen	Appoint	Winter E-Sports	B	4	\$3,287
Christina Gannon	Appoint	Head Comp. Cheerleading Coach	B	2	\$3,666
Isabel Yarosz	Appoint	Asst. Comp. Cheerleading Coach	B	2	\$2,403
Ryan Tatarka	Appoint	Ice Hockey- Mt Olive			
Traci Duffy	Appoint	Head Tennis Coach (spring)	B	4	\$5,034
Heather Delbagno	Appoint	Asst. Tennis Coach (spring)	B	4	\$3,287
Mike Juskus	Appoint	Head Boys Track Coach	A	4	\$7,712
Peter Oesen	Appoint	Head Girls Track Coach	A	4	\$7,712
Jamie Douglas	Appoint	Assistant Track Coach	B	4	\$5,034
Austin Brown	Appoint	Assistant Track Coach	B	4	\$5,034
Paul Miller	Appoint	Head Softball Coach	A	4	\$7,712
Craig Vallaro	Appoint	Asst. Softball Coach	B	4	\$5,034
Dan Burlew	Appoint	Volunteer Softball			
Kyle O'Brien	Appoint	Volunteer Softball			
Loren Turner	Appoint	Head Golf Coach	B	4	\$5,034
Jim Valentine	Appoint	Head Baseball Coach	A	4	\$7,712
Matt Andrews	Appoint	Asst. Baseball Coach	B	3	\$4,388
David Jacob	Appoint	Volunteer Baseball			
James McKowen	Appoint	Spring E-Sports	B	4	\$3,287
Brandon Egner	Appoint	Volunteer E-Sports			
Luis Mendez	Appoint	MS Intramural Clubs Grades 4-7	C	1	\$1,413

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Kerri Batche	Appoint	MS Drama Club Grades 6 and 7	E	3	\$1,224
Christine Kalemba	Appoint	NHS *split	A	2	\$1,611
Christine Kalemba	Appoint	NJHS *split	C	1	\$706.50
Christine Kalemba	Appoint	NHS Community Outreach *split	A	1	\$1,382
Heather DelBagno	Appoint	NHS *split	A	1	\$1,382
Heather DelBagno	Appoint	NJHS *split	C	1	\$706.50
Heather DelBagno	Appoint	NHS Community Outreach *split	A	1	\$1,382
Nancy Duffy	Appoint	Academic Bowl	E	3	\$1,224
Christine Kalemba	Appoint	Literary Magazine	C	3	\$2,332
Karen Cubberly	Appoint	GSA *split	D	4	\$891
Melissa Stein	Appoint	GSA *split	D	4	\$891
Jason Mulvihill	Appoint	Varsity Club	C	4	\$2,858
John Rischaway	Appoint	Art Honors Society	E	4	\$1,566
Nick Schiavone	Appoint	Yearbook	A	4	\$4,363
Ken Olsen	Appoint	Quest	C	4	\$2,858
Hank Fattorusso	Appoint	Quest	C	4	\$2,858
Albert Cerulo	Appoint	Music Advisor & Tri-M	B	4	\$5,034
Albert Cerulo	Appoint	Jazz Band	D	4	\$1,782
Kerri Batche	Appoint	Fall Play Director	B	4	\$3,287
Kerri Batche	Appoint	Spring Play Director	B	4	\$3,287
Jennifer Colgan	Appoint	Fall Technical Director	D	2	\$1,175
Jennifer Colgan	Appoint	Spring Technical Director	D	2	\$1,175
Megan Nardone	Appoint	Fall Play Costume Makeup	D	4	\$1,782
Megan Nardone	Appoint	Spring Drama Club Advisor	D	4	\$1,782
Megan Nardone	Appoint	Play Costume Makeup - Spring	D	4	\$1,782

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Nicole Rizzo Deluca	Appoint	HS Spring Play Choreographer	D	4	\$1,782
Al Cerulo	Appoint	Spring Music Director	D	4	\$1,782
Kerri Batche	Appoint	Spring Vocal Director	D	1	\$977
Alexa McLean	Appoint	Cultural Fusion Club *split	C	3	\$1,116
Carla Malatesta	Appoint	Cultural Fusion Club *split	C	3	\$1,116
Christine Kalemba	Appoint	NHS *split	A	4	\$2,181.5
Christine Kalemba	Appoint	NJHS *split	C	4	\$1,929
Christine Kalemba	Appoint	NHS Community Outreach *split	A	4	\$2,181.5
Heather DelBagno	Appoint	NHS *split	A	4	\$2,181.5
Heather DelBagno	Appoint	NJHS *split	C	4	\$1,929
Heather DelBagno	Appoint	NHS Community Outreach *split	A	4	\$2,181.5
Ken Olsen	Appoint	HS Student Council	B	4	\$1,643.5
Peter Oesen	Appoint	HS Student Council	B	4	\$1,643.5

- v. Approval of the following **Extra Duty/Extra Pay** Positions for the 2024-2025 school year:

Name	Nature of Action	Position	Salary
Amanda Maliszewski	Appoint	TT Cafeteria/Recess Duty	\$2,850
Alana Benninger	Appoint	MS Grade 4 Cafeteria Duty	\$2,400
Yanet Guevara	Appoint	MS Grade 5 Cafeteria Duty	\$2,400
Leeanne Juliano	Appoint	MS Grade 6 Cafeteria Duty	\$2,400
Luis Mendez	Appoint	MS Grade 7 Cafeteria Duty	\$2,400
Kristine Kester Kathy Diaz Allyson McConnell	Appoint	MS Detention Monitor	\$28/hour
Kristine Kester Leeanne Juliano	Appoint	MS Homework Club	\$28/hour
Austin Brown	Appoint	HS Cafeteria Monitor	\$2,400

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Jill Mortenson	Appoint	HS Cafeteria Monitor	\$2,400
Jonathan Rischawy	Appoint	HS Cafeteria Monitor	\$2,400
Craig Vallaro	Appoint	HS Cafeteria Monitor	\$2,400
Jay Mulvihill	Appoint	Fall Weight Room Instructor	\$1,100.00
Austin Brown	Appoint	Winter Weight Room Instructor	\$1,100.00
Dave Campagna	Appoint	Spring Weight Room Instructor	\$1,100.00
Mary Burns	Appoint	Senior Class Advisor	\$2,456.00
Kelcey Brennan	Appoint	Junior Class Advisor	\$1,722.00
Megan Nardone	Appoint	Sophomore Class Advisor	\$909.00
Austin Brown	Appoint	Freshman Class Advisor	\$758.00

- w. Approval of the following staff to take and receive tuition reimbursements*, as per contract, upon successful completion of the course and submission of paperwork

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credits	Cost
Carla Malatesta	Language Learning in The Content Area	510	3	\$2,735.75
	Language in Society	537	3	\$2,735.75
	Foundations of Language	530	3	\$2,540.33
	Bilingual-Bi-Cultural Education	522	3	\$2,540.33
	Language and Culture	523	3	\$2,540.33
Sonia Scovil	Technology Enhanced Math Learning	MAT 928	3	\$480
Christopher Bove	Case Studies in Supervision	GED 642	3	1,333.32* <i>Cost subject to change per cost per credit</i>
Nancy Stephens	Law and Policy	EL5753	3	\$825
Austin Brown	Defensive Driving Teaching Techniques	HLTH 503	3	1,333.32* <i>Cost subject to change per cost per credit</i>
Siobhan Winkler	Motivating Students Who Don't Care	EDUC 713J	3	\$420
	Effective Classroom	EDUC_718O	3	\$420
	Management Strategies for the 21st Century Classroom			

****The maximum rate of reimbursement per credit for the 23-24 school year is \$444.44.***

Years. The rate for the 24-25 will be determined in the upcoming months. Cost per credit will change and will be adjusted accordingly.

- x. Approval of the following teachers for Summer Camp Programs:

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[Craig Vallaro](#), [Irene Paxos](#), [Dana Demetro](#)

[Jonathan Rischawy](#) and **Eric Fajerman**

- y. Approval of the following rate of pay per position for **Athletic Event Staff** for the 2024-2025 school year:

Position	Pay Rate
Basketball Clock (per game)	\$25
Basketball Crowd Control	\$50
Basketball Door Security	\$50
Basketball Ticket Taker	\$50
Basketball Ticket Seller	\$55
Basketball Public Announcer	\$35
Site Manager (Basketball and Wrestling)	\$100
Start Line	\$50
Long Jump	\$50
Field Event - girls	\$50
Field Event - boys	\$50
High Jump	\$50
Pole Vault	\$50
Site Manager	\$100
Chain Crew	\$25
Announcer	\$50
Football Camera	\$80
Football Head Ticket Seller	\$60
Football Ticket Seller	\$55
Football Ticket Taker	\$50
Football Parking (main lot)	\$100
Football Crowd Control	\$50

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Cross Country Back Course Crowd Control	\$50
Site Manager	\$100

- z. Approval of the following as **Athletic Event Staff Members** for 2024-2025 athletic events, to be paid at the Board Approved rate of pay per position:

Al Imbimbio
John Young
Dave Campagna
Heather DelBagno
Marilyn Volpe
Niki Roman-Gerena
Chrissy Amella
Lynn Masterson
Hank Fattorusso
Jim McDonald
Ken Olsen
Kelcey Russo
Julie Wilson
Peter Oesen
Mark Certo
Karen Cubberly
Vincent Marinoni
Wilson Cusano
Nicole Grincenko
Izzy Yarosz
Lien Lai
Mike Juskus
Jamie Douglas
Mike Bird

- aa. Extended School Year (ESY) Programs 2024 – Updated 6/17/24 NOTE: Programs and staffing recommendations are made in order to remain in compliance with N.J.A.C. 6A: 14 (Special Education Code).

Approval of the following ESY assignment adjustments:

Resignation: Sodasia Thompson, Leslie De La Cruz

Change in Assignment: Kara Puco was formerly approved as an aide, will now be a teacher.

Additional Aide Hires:

- Ceclia Collantes
- Christine Egbert
- Dawn Engle

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- Lien Lai
- Cassie Puco
- Isabel Yarosz

Change in Bus Assignment:

Mary Aufiero was originally approved for both classroom and bus aide. Now she will only be a classroom aide.

Emily Pappas & Angelina Zammito were originally approved as classroom aides only. They will now be a classroom and bus aide.

- bb. Approval of the following Summer Evaluations. These positions are required in order to complete identification meetings, evaluations of students, and eligibility/IEP meetings as required by N.J.A.C. 6A: 14

Learning Disability Teacher Consultants

Jennifer Valenti

Nancy Stephens

School Psychologists

Jaclyn DiBrienza-Cikovic

Stacey Montefusco

Stephanie Vitale

Social Workers

Dawn Hersh

Amanda Michko

Susan Pallotta

Speech/Language Specialists

Gabrielle Cardosa-Schnabel

Kristine Kester

Christi Murphy

Emily Taylor

Siobhan Winkler

Physical Therapist

Melanie Piereth

Occupational Therapist

Christina Nied

Rates of Pay for Evaluations/Meetings:

- Psychological and Educational Evaluations – flat rate of \$300.00 each
- Social Histories – flat rate of \$200.00 each
- Speech/Language – flat rate of \$250.00 each
- OT/PT –flat rate of \$250.00
- Case managers will be paid an extra \$150.00 per case
- Teachers/Case managers/Related Service Providers – flat rate of \$50.00 to attend each meeting

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All staff members from the 2023-2024 and 2024-2025 school years are recommended to be utilized on an as needed basis as certificated staff members at special education code required meetings on an as needed basis.

Motion to approve 12a-12bb:

(ACTION) Motion by Falconi seconded by Cappello

Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

13. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Melissa Kennedy	NJ SCHOOL SAFETY SEMINAR: USING BEHAVIORAL THREAT ASSESSMENT TO PREVENT TARGETED SCHOOL VIOLENCE	mileage only	6/6/2024
Emily Ionni	1) Hands On Multisensory Math Stations; 2) Orton Gillingham Stations and Independent Work	\$150	6/25/24-6/26/24

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

Motion to approve Travel and Professional Development:

(ACTION) Motion by Falconi. seconded by Cappello

Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

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14. STUDENTS AND SERVICES

Approval of the following items, 14a-14d as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for 52 hours of home instruction services for student no. 13516. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$40.00 per hour. Hours to be completed by August 31, 2024.
- b. Approval for 5 hours of home instruction services per week extended from 5/22/24 until 6/18/24 for student no. 413028. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$40.00 per hour.
- c. Approval for up to 10 hours per week of educational instruction services for student no. 15413 beginning 5/17/24 for the anticipated duration of approximately 30 days. Instruction will be provided by Learnwell at a rate of \$48.25 per hour.
- d. Approval for 20 hours of home instruction services for student no. 12710. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$40.00 per hour. Hours to be completed by August 31, 2024.

15. RESOLUTIONS

Approval of the following resolutions as per the recommendation of the Superintendent of Schools.

- a. It is recommended by the Superintendent that the Board of Education approve the Annual School Security Drill Statement of Assurance and 2023-2024 School Bus Evacuation Drill Reports as required by NJAC 6A:27-11.2
- b. It is recommended by the Superintendent that the Board of Education approve the American Rescue Plan/Safe Return Plan update required by law.
- c. It is recommended by the Superintendent that the Board of Education approve the submission of the Language Instruction Educational Program (LIEP) three year plan as required by the NJDOE.
- d. It is recommended by the Superintendent that the Board of Education approve the Acting Superintendent Evaluation for the period of February 27, 2024 through June 30, 2024 completed on June 17, 2023.
- e. It is recommended by the Superintendent that the Board of Education approve the 2024-2025 salary of George Segale at BA+15, Step 13, Salary \$87,355 plus \$800 Longevity. Salary was previously approved as BA+15, Step 13, Salary \$88,155, Longevity \$800.
- f. It is recommended by the Superintendent that the Board of Education approve the following Summer Camp Offerings for June and July 2024: Art Camp, STEAM, Sport Mania, Creative Writing.
- g. Approval of the following resolution of the REVISED 2024/2025 school budget:

"WHEREAS, the Superintendent has presented to the Finance Committee and other members of the Hopatcong Board of Education, a recommended REVISED 2024/2025 School District Budget in the total amount of \$ \$39,159,695,00 as follows; and

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WHEREAS, the Board approves a Local Tax Levy of \$ 28,703,689;

WHEREAS, the local tax levy will increase by a total of 9.9% composed of a 2% increase of \$522,360, a 2% enrollment growth cap exception in the amount of \$523,664 and a P.L. 2024, c. 13 tax levy cap adjustment in the amount of \$1,539,659 (Designated for Capital Improvements/Payments) for a total local tax levy increase of \$2,585,683.

THEREFORE, BE IT RESOLVED the Hopatcong School District preliminary REVISED 2024/2025 budget is approved as follows on the Meeting Agenda of June 24, 2024.”

<u>General Fund</u>		
Fund 10	Charter School Tuition	\$500,000
Fund 10-606	Interest Maintenance Reserve	\$200
Fund 11	General Operating Fund	\$33,708,826
	Sect 2 P.L. 2024 Cap Adjustment	\$1,569,659
Fund 12	Debt Services Assessment	\$1,114
	Capital Reserve Interest	\$500

<u>Special Revenue Fund</u>		
Fund 20	Federal/State Grants	\$3,409,396
	Debt Service	\$0
<u>Total Budget</u>		\$39,159,695

16. **SUSSEX COUNTY REGIONAL COOPERATIVE**

a. The Superintendent and the Director of Transportation recommend the ***approval of bills*** for the Sussex County Regional Cooperative Operating account for May 21, 2024 through June 24, 2024 in the amount of \$475,753.32 for Regular bills and \$5,239,855.51 for Contractor bills.

b. The Superintendent and the Director of Transportation recommend the ***acceptance of the resignation of Employee # 81151***, with regret, effective June 30, 2024.

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c. The Superintendent and the Director of Transportation recommend the **approval of the following Stipends** to be paid July 15, 2024.

Employee ID #	Stipend	Amount
80033	Transportation Software	\$15,000
80887	Payroll/Benefits	\$10,000
80396	Additional Duties/Time	\$10,000
80566	Additional Duties/Time	\$10,000
81726	Additional Duties/Time	\$10,000
80522	Additional Duties/Time	\$5,000
81094	Additional Duties/Time	\$5,000

d. The Superintendent and the Director of Transportation recommend the **approval of the equivalent of two (2) days' pay** for School Bus Drivers and Aides for maintaining perfect attendance in the 2023-2024 school year as per contract as follows:

Employee #	Amount
81751	\$375.05
81668	\$375.05
81357	\$206.70
81750	\$375.05
81759	\$375.05
81081	\$375.05
81673	\$403.90
81725	\$375.05

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e.

1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education School Year Routes** for the 2023-2024 School Year as listed on Exhibit A.
2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education School Year Routes** to the lowest, responsible and responsive bus contractor companies for the 2023-2024 School Year as listed on Exhibit A.
3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2023-2024 School Year as listed on Exhibit A.
4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2023-2024 School Year as listed on Exhibit A
5. The Superintendent and the Director of Transportation recommend the **route contract addendums for the 2023 -2024 School Year** as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **renewal of 2023 Extended School Year Routes for the 2024 Extended School Year** at State issued CPI increase of 5.81% or less as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **renewal of 2023-2024 School Year Routes for the 2024-2025 School Year** at State issued CPI increase of 5.81% or less as listed on Exhibit A.
8. The Superintendent and the Director of Transportation recommend the **renewal of 2023-2024 School Year Routes for the 2024-2025 School Year** at State issued CPI increase of 5.81% or less, negotiated at 5% as listed on Exhibit A.
9. The Superintendent and the Director of Transportation recommend the **renewal of 2023-2024 School Year Routes for the 2024-2025 School Year** at a negotiated 4% increase not to exceed maximum non-public expenditure as listed on Exhibit A.

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10. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2024 Extended School Year as listed on Exhibit A.

11. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2024 Extended School Year as listed on Exhibit A.

12. The Superintendent and the Director of **Transportation recommend the acceptance of bids submitted from the May 29, 2024 Bid #2024-25-01** for the 2024 Extended School Year as listed on Exhibit A.

13. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the May 29, 2024 Bid #2024-25-01** to the lowest, responsible and responsive bus contractor company for the 2024 Extended School Year as listed on Exhibit A.

14. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted from the May 29, 2024 Bid #2024-25-01** due to non-compliance or termination of the routes as listed on Exhibit A.

Motion to approve agenda items 14 – 16:

(ACTION)Motion by Chaffee. seconded byGulan

Yes	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano +
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

+ - 15g "Present" and 16 "Present"

17. **BOARD OF EDUCATION MEMBER COMMENTS**

President Nicole Falconi-Shubert read "Thank you" note from Thomas Galvez Perea for the scholarship he received and the experience as a Student Representative to the Board.

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18. **ADJOURNMENT**

Motion to adjourn:

(ACTION) Motion by Falconi. seconded by Polowchena

All in favor: Aye. Time: 7:18 pm

Respectfully submitted,



Jeff Hallenbeck, Board Secretary