

Hopatcong High School Community Service Requirement



Student Directions
&
Information Packet

COMMUNITY SERVICE REQUIREMENT

For the Class of 2018 & Beyond

Hopatcong High School has committed to partnering with the Hopatcong community to create a community service program that allows students to volunteer within the community while earning credits toward high school graduation. Students in the graduating class of 2018 and beyond are required to participate in independent volunteer work for high school graduation credit.

Program Requirements:

1. All students in the Class of 2018 and beyond must fulfill this requirement.
2. Service may not be done for family members or financial gain.
3. **Each year**, community service must be logged and verified by the student using the *HHS Volunteer Record Form*.
4. **Each year**, community service must be pre-approved and verified by the student's guidance counselor prior to beginning the volunteer work.
5. Once the community service is approved, the student must get their community service advisor, contact person, or organization representative to complete the *HHS Community Service Commitment Form* and submit it to the student's guidance counselor prior to beginning the volunteer work. This is must be done **each year**.
6. **By June 1 of each year**, the guidance counselor will verify that the student completed 10 hours of community service. This procedure will continue for four years to accumulate and record the community service requirement of 40 hours.
7. Upon completion of 40 volunteer hours (10 hours per year), 2.5 credits will be granted for graduation.
8. A grade of Pass/Fail will be earned.
9. Each student must participate in 10 hours of community service during each school year.
10. All required documents are available at www.hopatcongschools.org. Click on the Academics tab for more information.

Hopatcong High School

Student Directions for Community Service Hours

Student/Parent Responsibilities

1. Meet with your Guidance Counselor to brainstorm ideas on how to fulfill your community service hours.
2. Print out the *HHS Community Service Commitment Form*.
3. Find a community organization to complete your volunteer hours. You are required to participate in 10 hours of volunteer work per school year. By the end of your senior year, you must have earned 40 hours of community service.
4. Complete your part of the *HHS Community Service Commitment Form*.
5. Have your parents/guardian complete their part of the form.
6. Have the community organization you are working for complete their part of the form.
7. Submit the completed *HHS Community Service Commitment Form* to your Guidance Counselor.
8. Participate in your community service hours and record all hours and dates on the *HHS Volunteer Record Form*.
9. Submit your *HHS Volunteer Record Form* to your Guidance Counselor.

HHS Community Service Commitment Form

A. Community Approval

Organization Name: _____

Advisor Name: _____ Advisor Title: _____

Address: _____ Phone: _____

Volunteer Work Description: _____

Date(s) of Service: _____

Time of Service: _____ Total Service Hours: _____

******My signature verifies that the student listed below has fulfilled community service hours as per the guidelines for Hopatcong High School.*

Advisor/Supervisor Signature: _____ Date: _____

B. Student Commitment

******My service hours will be earned according to the guidelines required by Hopatcong High School.*

Student Name: Last Name _____ First Name _____

Student Signature: _____ Date: _____

C. Parent Approval

******I approve this community service project for my child.*

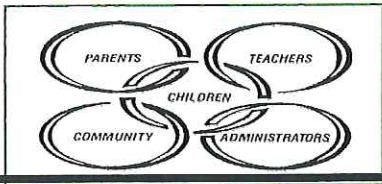
Parent Name: Last Name _____ First Name _____

Parent Signature: _____ Date: _____

D. Guidance Counselor Approval

This project, as indicated above, meets the requirements for Hopatcong High School's community service hours requirement.

Guidance Counselor Signature: _____ Date: _____



Hopatcong High School
P.O. Box 1029
Hopatcong, NJ 07843

973-398-8803
(f): 973-398-9048
www.hopatcongschools.org

Date: _____

Dear Community Organization,

Hopatcong High School has committed to partnering with the Hopatcong community to create a community service program that allows students to volunteer within the community while earning credits toward high school graduation. Students must complete 10 hours of volunteer service per year throughout their four years of high school. Volunteer service may not include service to family members, relatives, or for personal financial gain.

Prospective students will contact you asking to fulfill their community service hours with your organization. We ask your assistance in providing us feedback on our students' performance. Students will need your signature on the HHS Community Service Commitment Form. Please complete your section of the form.

We thank you in advance for your time, commitment, and assistance in helping our students develop their talents by giving back to others. If you have any questions, please contact the high school guidance office at 973-770-8861.

Sincerely,

High School Guidance Department

Hopatcong High School Suggested Community Service Organizations

<u>Organization</u>	<u>Category</u>	<u>Phone</u>	<u>Website</u>	<u>Email</u>
Lake Hopatcong Yacht Club	Club		www.lhvc.com	
Celebrate the Children School For Autism	Education	973-989-4033, x150		
Community Food Bank	Non-Profit	908-355-3663	www.cfbnj.org	
HEPTO	Education		www.hopatcongschools.org	
HHSPTSO	Education		www.hopatcongschools.org	
HMSPTSO	Education		www.hopatcongschools.org	
Hackettstown Hospital	Health Services	908-852-5100	www.hrmcnj.org	
Heath Village Retirement Community	Nursing Home		www.heathvillage.com	
House of the Good Shepherd	Nursing Home	908-852-1430	www.hotgs.org	
Knoll View	Nursing Home	973-726-0520	www.knollproperties.org	
Merriam House	Nursing Home	973-383-1185		
Merry Heart Nursing Home	Nursing Home	974-584-4000	www.merryheart.com	
Newton Medical Center	Health Services	973-383-2121	www.nmhni.org	
St. Clare's Hospital - Dover	Health Services	973-989-3000	www.saintclares.org	
Daily Record "Calling All Volunteers"	Media		www.dailyrecord.com	
American Red Cross	Non-Profit		www.redcross.org	
Center for Prevention Center	Non-Profit	973-383-4787	www.centerforprevention.org	
Dasi - Food Pantry	Non-Profit	973-579-2386	www.dasi.org	
Hopatcong Boy Scouts Troop 88	Non-Profit		www.hopatcongpact88.org	
Hopatcong Cub Scouts Pack 194	Non-Profit		www.hopatcongpact194.org	
Hopatcong Cub Scouts Pack 88	Non-Profit		www.hopatcongpact88.org	
Hopatcong Environmental Commission	Non-Profit	973-770-1200 Opt 4	www.hopatcong.org/environmental	hopatcongenvironmentalcomm@yahoo.com
Hopatcong Municipal Alliance	Non-Profit	973-770-1200	www.hopatcong.org	hopatcongmunipalalliance@yahoo.com
Hopatcong Pound Project	Non-Profit	973-388-0550	www.hopatcongpoundproject.com	hopatcongpoundproject@hotmail.com
Hopatcong Seniors	Non-Profit	973-770-2701	www.hopatcong.org	
Hopatcong Woman's Club	Non-Profit		www.freewebs.com/hwcnj	
Interfaith Food Pantry	Non-Profit	973-538-8049	www.mcifp.org	
Jersey Cares	Non-Profit		www.jerseycares.org	
Knee Deep Club	Non-Profit		www.kneedeepclub.org	
Lake Hopatcong Foundation	Non-Profit	973-663-2500		

If you have more suggestions to add to this list, please contact Gina Cinotti, Director of Guidance, 973-770-8863 or gcinotti@hopatcongschools.org

Revised 11.25.13

Hopatcong High School Suggested Community Service Organizations

<u>Organization</u>	<u>Category</u>	<u>Phone</u>	<u>Website</u>	<u>Email</u>
Lake Hopatcong Historical Society	Non-Profit	973-398-2616	www.lakehopatconghistory.com	
Lenape Valley Kiwanis Club	Non-Profit	973-398-0900 Patricia Stepanian		LenapeKiwanis@optonline.net
St. Huberts Animal Welfare	Non-Profit	973-514-5920	www.noahsark.org	
Pass It Along	Non-Profit	973-726-9777	www.passitalong.org	
Project Self-Sufficiency	Non-Profit	973-940-3500	www.projectsselfsufficiency.org	
SCARC	Non-Profit	973-383-7442	www.scarc.org	
Sussex County Food Lock	Non-Profit	973-383-3600		
Sussex County Habitat for Humanity	Non-Profit	973-948-4850	www.sussexcountyhfh.org	
Sussex United Way	Non-Profit	973-579-3040	www.unitedwaynwi.org	
The Salvation Army Food Pantry	Non-Profit	973-539-2700	http://www.use.salvationarmy.org/use/www_use_nj.nsf	
Volunteers of Morris County NJ	Non-Profit		www.vmcnj.org	
Hopatcong Hawks Basketball	Recreation		www.hopatcong.org/hawks/default.htm	
Hopatcong Little League	Recreation		www.hopatconglittleleague.net	
Hopatcong Soccer Club	Recreation		www.eteamz.com/hopatconghawksoccerclub1/	
Hopatcong Warriors	Recreation		www.hopatcongwarriors.org	
Wildcats Basketball/Competition Cheerleading	Recreation	973-908-1282		hopatcongwildcatscheer@gmail.com
Byram Bay Church	Religious	973-398-1715		revskiakma@optonline.net
Full Life Assembly of God	Religious	973-398-1400	www.fullifeag.org	
Grace Church	Religious	973-347-0667	http://www.grace4families.com/	office@grace4families.com
Lake Hopatcong Jewish Community Center	Religious	973-398-8700	www.lhicc.org	
Our Lady of the Lady R.C.Church	Religious	973-398-0240		
St. Jude RC Church	Religious	973-398-6377	www.stiudehopatcong.org	
St. Michael's Church	Religious	973-347-0032		
Star of the Sea R.C. Church	Religious	973-663-0211		
West Side Methodist Church	Religious	973-398-0846	www.hopatcongwestsideumc.org	westsideoffice@optonline.net
Defiance Engine Co. #3	Service	973-398-0030	www.hopatcongfire3.com	
Hopatcong Ambulance Squad	Service	398-398-5600		
Hopatcong Fire Fighters	Service	973-398-0062	www.hopatcongfiredepartment.org	chief@hopatcongfiredepartment.org
Hopatcong Hills Fire & Rescue Co. #4	Service	973-398-1612		
Lake Hopatcong Sail & Power Squadron	Service		www.lhsps.com	
Northwood Engine Co. #2	Service	973-770-1929		
Police Explorers	Service	973-398-5000x247	www.hopatcongpolice.org	
Sussex County Farm & Horse Show	Community			sussexcountyhorseshow@gmail.com

If you have more suggestions to add to this list, please contact Gina Cinotti, Director of Guidance, 973-770-8863 or gcinotti@hopatcongschools.org